

You have the opportunity to appeal any citation you believe was issued in error.

Please read this page carefully as it summarizes the City of Boise's appeals process. Please take note of the deadlines stated below as failure to meet these deadlines may result in forfeiting the right to appeal a citation.

Appeals should be submitted online at <https://epay.cityofboise.org/parkingtickets/>
Alternative options: mail to Parking Services, P.O. Box 500, Boise ID 83701, or drop off in person at City Hall, 150 N. Capitol Blvd, Boise ID 83702. Appeals must be in writing and include the required information (see below). Failure to provide complete information may result in your appeal being denied. Be as specific as possible and include any information you wish to have considered during the appeals process. Additional information will not be accepted after the decision has been made.

The City of Boise must receive the written appeal and any accompanying documentation within ten (10) days of the date of citation issuance. This deadline can be extended by filling out the appeal deadline waiver on our website at: <http://dfa.cityofboise.org/parking-services/appeal-deadline-waiver/> Citations older than 30 days cannot be appealed.

You will be notified of the appeal decision in writing within ten (10) working days of receipt of the appeal. If your appeal is denied, the fine is due and payable upon receipt of written notification.

Required information:

- Your name
- The citation number
- Your license plate number
- Your valid email address
- Your valid mailing address
- The reason you believe the citation was issued in error

This process is for citations that may have been issued in error only. Insufficient reasons for appeals include, but are not limited to:

- Running late
- Forgetting to properly display a valid permit
- Failing to press the "free 20 minute" button
- Not seeing a sign
- Not understanding parking meters or regulations

If our office determines that a citation was issued in error, it will be excused and you will be informed by written notification. Valid citations will not be excused; if you would like to contest your citation; you may sign up for traffic court. In order to do this, you must bring the citation, a valid driver's license, and the vehicle's registration to Parking Services at 150 N Capitol. You must be the registered owner of the vehicle in order to initiate this process, as the registered owner will be responsible for all court costs and the parking citation amount if the violation is not excused by the court